



**MINUTES
EXECUTIVE BOARD MEETING
August 20, 2018**

In accordance with Article 6, Section 6.3, Paragraph 6.3.1 of the Arizona Interscholastic Association, Inc. (AIA) Constitution, a regular meeting of the Executive Board was held on Monday, August 20, 2018 at the AIA office located at 7007 North 18th Street in Phoenix, Arizona.

President Herman House called the meeting to order at 8:30 am

Members in Attendance:

William Duarte, 1A Conference (Superior High School)
Mark Showers, 2A Conference (Camp Verde High School)
Toni Corona, CAA, 3A Conference (Safford High School)
Jeannine Brandel, 4A Conference (Flagstaff High School)
Mark Cisterna, 5A Conference (Notre Dame Preparatory)
Herman House, 6A Conference (Tucson Unified School District)
Michael Fowler, Ed.D, CMAA, Arizona Interscholastic Athletic Administrators Association (Higley Unified School District)
Camille Casteel, Ed.D, Arizona School Administrators (Chandler Unified School District)
Travis Udall, AdvancED (Round Valley Unified Schools)
Mike DeLaO, Arizona School Boards Association (Safford Unified School District)
David Hines, AIA Executive Director

AIA Staff Present:

Mark Mignella, Legal Counsel
Joe Paddock, Assistant Executive Director
Brian Gessner, State Commissioner of Officials
Denise Doser, Director of Finance
Brian Bolitho, Director of Business Development
Dean Visser, Sports Administrator
Ron Halbach, Sports Administrator
Dan Nero, Tournament Coordinator
Tayler Coady, Executive Assistant
Seth Polansky, Sports Information Coordinator

Guests:

Jose Garcia, AzPreps365
Les Willsey, AzPreps365
Derek Fahleson, Tolleson Union District
Rich Edwards, ALA – Queen Creek
Chris Moss, ALA – Queen Creek

LEGAL COUNSEL REPORT

On a motion duly made, seconded and carried, President House, in accordance with Article 6, Section 6.3, Paragraph 6.3.3, Subparagraph 6.3.3.2 of the AIA Constitution, called for the following Executive Sessions to receive report from legal counsel:

✓ 8:34 am – 9:08 am

APPROVAL OF MINUTES

The minutes from the May 21, 2018 meeting were **approved**.

CONSENT AGENDA ITEMS

On a motion duly made, seconded and unanimously carried, the Executive Board **approved** the following consent agenda items:

AIA Lifetime Passes

Dale Wilson	Officials	25 years
George Daley	Officials	25 years
William Draper	Officials	25 years
Michael Kepler	Officials	25 years
Gary Allen	Officials	25 years
Keith Bennett	Officials	25 years
David Dixson	Officials	25 years
Bobby Ferreira	Officials	25 years
Randall Funk	Officials	25 years
Roger Hale	Officials	25 years
Jack Polchow	Officials	25 years
Eddie Cocking	Officials	25 years
David Galvez	Officials	25 years
David Loskill	Officials	25 years
Judy Munger	Officials	25 years
Julie Fields	Officials	25 years
Steven Boadway	Officials	25 years
Trajan Maslar	Officials	25 years
Peter Thomas	Officials	25 years
Arthur Alvarado	Officials	25 years
Robert Martinez	Officials	25 years
David Canales	Officials	25 years
Don Little	Officials	25 years
Travis Benton	Officials	25 years
Dwight Cahill	Officials	25 years
Naomi Evanishhyn	Officials	25 years
Patrick Geranis	Officials	25 years
Tracy Hernandez	Officials	25 years
Dennis Miles	Officials	25 years
Mark Panepinto	Officials	25 years

CONSTENT AGENDA ITEMS – Cont'd

Tom Pickett	Officials	25 years
Patrick Sandoval	Officials	25 years
Ross Pagel	Red Mountain	30 years
Mark Borkowski	Ironwood	33 years
Eric Zimmerman	Moon Valley	Retired
Anne Bathauer	Kingman	25 years
Tylene Miller	St. David	27 years
Carl Riney	Thunderbird	45 years
Marlin Diller	Estrella Foothills	Retired
Frank Fletcher	CUSD	25 years
Shawn Rustad	Hamilton	25 years
Manny Palomarez	Hamilton	25 years
Chris White	Brophy	32 years
Scott Heideman	Brophy	26 years
Kim Hilgers	McClintock	30 years

Request for AIA Sanction / Intrastate and Interstate Activities – 2018-2019 Master Calendar

In accordance with Article 10, Section 10.1 of the AIA Bylaws, the Executive Board approved the sanction requests for the intrastate and interstate activities reflected in the 2018-2019 Master Calendar. The master calendar is posted online at <http://www.aiaonline.org/calendar/?id=5>.

The Master Calendar, which is prepared by the AIA for its member schools, reflects activities (events) that have been sanctioned by the AIA Executive Board. It is the responsibility of each member school to limit its participation in these sanctioned activities to the maximum number of contests set forth in the AIA Bylaws.

Conference/Region Meeting Agendas and Minutes

- 5A Conference Meeting Minutes – May 17, 2018

FINANCIAL REPORT

In accordance with Article 6, Section 6.5, Paragraph 6.5.15 of the AIA Bylaws, the Executive Board **approved** the following financial reports:

- ✓ Financial Report for May 2018
- ✓ Financial Report for June 2018
- ✓ Financial Report for July 2018

MEMBERSHIP COMMENTS

None.

CANCELLATION REQUESTS – CONTEST AND/OR PROGRAMS

In accordance with Article 11, Section 11.4, Paragraph 11.4.3, Subparagraph 11.4.3.1 of the AIA Bylaws, the Executive Board **approved** the following cancellation request for a varsity program that could have a bearing on regional or state playoffs:

SCHOOL REQUESTING:

Mayer
 Highland
 Globe
 Shonto Prep
 North Canyon
 Mohave Accelerated
 Scottsdale Christian
 ALA – Ironwood
 Pueblo
 Mesquite
 Blue Ridge
 Catalina Foothills

Santa Rita
 Seton Catholic
 Mingus Union
 BASIS Flagstaff
 Williams Field
 Chaparral

HEREBY CONSENT:

FR Volleyball Program
 JV B Volleyball contest w/ Desert Ridge
 VAR Boys/Girls Tennis Programs
 VAR Boys' Basketball Program
 FR Boys' Soccer Program
 VAR Boys/Girls Swim Program
 VAR Girls' Golf Program
 JV Baseball Program
 FR/JV Football contest w/ Tucson High
 FR Football Program
 JV Football Program
 VAR Boys/Girls Cross Country Contests w/
 Mtn View, Cienega, Marana,
 Sahuaro, Desert View
 JV Football Program
 JV Football Program
 JV Football Program
 FR Football contest w/ Seton Catholic
 Boys/Girls Swim contest w/ Kingman Academy
 FR Football contest w/ Marana
 JV Football contest w/ Hamilton

REQUEST TO RESCIND FINE BASED ON AGREEMENT FROM OPPONENT:

Lourdes Catholic

Two VAR Boys' Soccer contests w/ Academy of Tucson
 VAR Girls' Volleyball contest w/ The Gregory School

EXECUTIVE DIRECTOR REPORT

A total of 247 football coaches were in attendance at Coronado High School on July 27th and 950 coaches were in attendance at McClintock High School on August 4th. This was an increase over last year. Schools who failed to have representation at either meeting are in violation of AIA bylaws and will be notified. Thank you to Coronado and McClintock for being the host sites.

Mr. Hines announced Monday that work on the Strategic Plan is beginning. There will be five committees chaired by a member of the Executive Board with representation from across the state. Each committee will have a designated goal – varying from a state wide presence to promoting and branding. The committee overseeing promoting and branding will have a strong emphasis on attendance during state tournament events.

A new Executive Director's Update went out to all superintendents', principals, athletic directors and district athletic directors in early August. The update will go out quarterly to keep the administrators informed about what is ahead for the AIA's member schools.

The NFHS Summer meeting was held in Chicago in June. Four board members and staff attended the meeting with great things to say. A hot topic of discussion was on Ohio's transfer rule (transfer students would sit out for the second half of the season as well as the playoffs – if they transferred for athletic purposes). Overall it was an informative meeting.

With the football/golf hardship appeals behind us, a total of 95 appeals were heard across all six conferences. Schools appealing the hardship denial will be heard by the Executive Board on August 28th.

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW
REQUEST FOR HARDSHIP ELIGIBILITY – LEGAL GUARDIAN

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.5 of the AIA Bylaws, **approved** the following Legal Guardian request:

- ❖ Perry High School
- ❖ Round Valley High School
- ❖ Snowflake High School

ADDITIONAL GAME REQUESTS

On a motion duly made, seconded and unanimously carried, the Board **approved** the following:

- Valley Christian** – an additional boys' basketball game to help fill **Thatcher's** schedule.
- Heritage Academy** – an additional VAR football game to help fill **Antelope Union's** schedule.
- Flagstaff** – an additional volleyball game to help fill **Monument Valley's** schedule.
- Tempe Prep** – an additional VAR football game to help fill **St. Johns'** schedule.
- Agua Fria** – an additional FR boys' and FR/JV girls' basketball games to help fill **Canyon View's** schedule.
- Safford** – an additional basketball game to help fill **Pima's** schedule.
- Antelope Union** – an additional VAR football game to help fill **San Pasqual's** schedule.
- Buckeye Union** – an additional FR girls' and boys' basketball game to help fill **Canyon View's** schedule.
- Estrella Foothills** – an additional JV girls' basketball game to help fill **Canyon View's** schedule.
- St. Johns** – an additional girls' soccer game to help fill **Payson's** schedule.
- Ironwood Ridge** – an additional F/JV/VAR boys' basketball game to help fill **Gilbert Christian's** schedule.
- Payson** – an additional JV/VAR girls' soccer game to help fill **Round Valley's** schedule.
- Pinon** – an additional football game to help fill **Ganado's** schedule.

On a motion duly made, seconded and unanimously carried, the Board **tabled** the following:

- Flagstaff** - an additional girls' basketball game to help fill **Shadow Mountain's** schedule.

Removed at the request of Flagstaff High School:

- Flagstaff** - an additional FR football game to help fill **Payson's** schedule.

AIA LEGISLATIVE COUNCIL – MEETING DATE

It is recommended that the annual AIA Legislative Council Meeting be held on **March 1, 2019**. Based on a March 1, 2019 meeting date, and in accordance with Article 5, Section 5.1 of the AIA Constitution, the deadline for submitting an agenda item would be January 25, 2019. The agenda mail-out deadline would be January 31, 2019.

TRAVEL AND EXCHANGE PROGRAMS

The Executive Board reaffirmed its determination of September 16, 1996 concerning Article 15, Section 15.15, Paragraph 15.15.1 of the AIA Bylaws, which states that the AIA member schools should recognize only the foreign exchange programs approved by the Council on Standards for International Educational Travel (CSIET) (www.csiet.org).

The Executive Board directed that, as a convenience for AIA member schools, these official minutes reflect the travel and exchange programs listed in the CSIET's **2018-2019** edition of **Advisory List** - <http://aiaonline.org/files/16313/2018-2019-csiet-advisory-list.pdf>

It shall be the responsibility of the local school administrator to ensure that all other eligibility requirements are met before a student participates in interscholastic activities.

ESPORTS – PHOENIX SPORTS – TERM SHEET

A new emerging activity of E-sports will be available for competition for a state title beginning Feb. 2019. Arizona students will vie for e-sports state titles in Rocket League and League of Legends, two very popular video games. Arizona is home to about 25,000 e-sports registered high school competitors. E-sports will run during the fall and spring seasons with a fee for each student being \$50. League of Legends is a five on five game and Rocket League is comprised of three members. Competitions will be virtual and there is no limit on the number of teams each school can have. The AIA partnered with Chicago-based Phoenix Sports to operate the leagues.

MEDIA PROCEDURES / POLICY

The AIA media policy and procedures has been updated. The procedures define further the expectations of media members attending any regular season and postseason high school events.

REQUEST – PUSCH RIDGE CHRISTIAN ACADEMY

For the 2018-19 academic school year, approval was granted that virtual academy students will be allowed to participate in the school districts sports teams.

EXCEPTION AIA BYLAW 23.2 SEASON OF SPORT – CROSS COUNTRY - GREENWAY

23.2.3	<i>Practice</i>	<i>no sooner than the</i>	<i>6th week</i>
	<i>Competition</i>	<i>no sooner than the</i>	<i>9th week</i>
	<i>Championship</i>	<i>to be concluded by the</i>	<i>23rd week</i>

Greenway High School is requesting permission to host the Half Time Cross Country Meet on Friday, August 24th to kick off the season and allow all four schools (Greenway, Thunderbird, Apollo and Raymond S Kellis) to participate. This is prior to the official start date, August 27th, for cross country competition.

On a motion made, seconded and carried the Executive Board **approved** the above request from Greenway High School.

APPEAL – AMERICAN LEADERSHIP ACADEMY – QUEEN CREEK

The following representatives entered the meeting and let upon completion of their presentation:

Rich Edwards, ALA – Queen Creek, Athletic Director
Chris Moss, ALA – Queen Creek, Principal

American Leadership Academy – Queen Creek is requesting an appeal to rescind the sanction of Probation on the Girls' Basketball Program.

Rule: Article 15. Student Eligibility Rules, Section 15.10 Transfer Rule

15.10 TRANSFER RULE – After enrolling and attending one or more classes, a student changing enrollment from one school (sending school) to another school (receiving school) shall be considered a transferring student. For information and record keeping purposes, the receiving and sending school shall reasonably cooperate and complete Form 520. The completed Form 520 shall be filed with the AIA by the receiving school.

15.10.1 In State Transfers – a student shall be ineligible for all contests at all levels until after the first 50% of the maximum allowable Power Rankings regular season contests in those sports in which the student participated during the twelve (12) months immediately preceding the transfer.

15.10.1.1 For individual sports, the student will be ineligible for 50% of allowable competitions for that school on the AIA calendar.

(1) **AMERICAN LEADERSHIP ACADEMY – QC** – American Leadership Academy School District

Reported Violation:

A student graduated from high school in Germany in the summer of 2017 and therefore was ineligible to compete in any sport at any level. Participated in varsity girls' basketball.

Schools Corrective Action:

Contests forfeited. Student service department will attend an in-service training on the AIA eligibility bylaws and moving forward will review all transfer students transcripts with the AD for both academic and athletic eligibility. We have assigned a part time employee to act as a compliance officer for AIA bylaws who will be conducting in-service training sessions for all coaches, student services and staff members who are involved with athletics. We have now instituted a policy and supporting procedure that requires all transfer student records be reviewed by our District legal department before they are allowed to participate athletically on any level

Prior Violation(s):

2/20/18 – Probation – Football & Boys' Basketball Programs. Student graduated in Canada.

On a motion made, seconded and unanimously carried the Executive Board **upheld the sanction of Probation on the Girls' Basketball Program.**

REQUEST – EXCEED PERMISSIBLE TOURNAMENTS – PEORIA UNIFIED DISTRICT

Peoria Unified School District is requesting permission to have an additional tournament for all district schools as follows:

Girls Golf	September 28
Boys Golf	September 28
Girls Volleyball	October 12
Badminton	October 12
Boys/Girls Cross Country	October 17
Boys/Girls Swim & Dive	October 26 & 27

The schools participating would be:

- Cactus
- Centennial
- Ironwood
- Liberty
- Peoria
- Raymond S Kellis
- Sunrise Mountain

On a motion made, seconded and carried the Executive Board **denied** the above request.

REQUEST – RECONSIDERATION OF CONTEST CANCELLATION FINE

The following representatives entered the meeting and let upon completion of their presentation:

Derek Fahleson, Tolleson Union High School District – District Athletic Director

Tolleson Union High School District is requesting reconsideration of the contest cancellation fine for the contest between Sierra Linda and Centennial (VAR) and Sierra Linda and Liberty (JV).

On a motion made, seconded and carried the Executive Board **rescinded** the contest cancellation fines.

REQUEST – FOREIGN EXCHANGE STUDENT PLACEMENT

Marcos de Niza is requesting an exception for a foreign exchange student whom was placed at their school.

The Tempe Union High School District, placed a student at Marcos de Niza for the 2018-19 school year by the district's Teaching and Learning Department due to the unavailability at Desert Vista High School. Marcos de Niza High School was not the student's/host family's first choice. The host family resides in the Desert Vista attendance boundaries and requested to be placed there.

A motion was made – with no second the request failed.

SCHOOL VIOLATIONS

MOUNTAIN VIEW – MESA HIGH SCHOOL – *Mesa Public Schools*

Rule: Article 41. Sports Medicine, Section 41.4 Heat Acclimatization

Reported Violation:

On day five of football camp in Williams, AZ our athletes wore padded girdles underneath their practice shorts, a violation of the directive that states, “beginning day 7, all protective equipment may be worn and full contact may being,” I have had a lengthy discussion with our head varsity football coach about the situation, and reviewed with him the relevant AIA bylaws. He was unaware that the girdles are considered “protective equipment” and sincerely regrets the error.

Schools Corrective Action:

The whole coaching staff has been made aware of the information as well as the equipment manager. All are fully aware that moving forward this error cannot be repeated.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Mountain View – Mesa High School **Football Program** on **Advisement** for one year 8/20/18-8/20/19.

XAVIER COLLEGE PREPARATORY – *Catholic Diocese of Phoenix*

Rule: Article 11. Scheduling of Contest and Schedule Contracts, Section 11.4 Schedule Contracts

Reported Violation:

XCP had to forfeit the pairs beach volleyball qualifying tournament due to a student not being able to attend because a mandatory event taking place at XCP on the evening of the May 2, 2018. After speaking with Mr. Halbach XCP head coach informed the team they were scheduled to play that they were forfeiting as they were unable to send a substitute. Once he notified the school – he assumed everything was done on his part. He did not attend the match as his team was not able to participate.

Schools Corrective Action:

If the situation occurs again – the head coach will make sure to attend the tournament.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, accepted the report.

SCHOOL VIOLATIONS – Cont'd

SAN MANUEL HIGH SCHOOL – *Mammoth San Manuel*

Rule: Article 2. Membership, Section 2.6 Responsibility of School Administrators

Reported Violation:

Athletic Director did not attend the required AD meeting held on Easter Monday, April 2, 2018.

Schools Corrective Action:

AD emailed Tayler Coady prior to the meeting, letting her know I as out of town for the holiday. Currently in progress of watching webinars in AIA Admin Online.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the San Manuel High School **Activities Program** on **Advisement** for one year 8/20/18-8/20/19.

SCOTTSDALE PREPARATORY ACADEMY – *Great Hearts Schools*

Rule: Article 11. Scheduling of Contest and Schedule Contracts, Section 11.4 Schedule Contracts

Reported Violation:

Student did not attend the beach VB pair's state tournament resulting in SPA forfeiting the event. Student was notified by SPA's coach and athletic department of the date/time/location of the event, but she did not attend. Student had a scheduling conflict with a graded choir concert at SPA and she did not take the responsibility to communicate the conflict with school leadership and chose not to attend the beach VB tournament.

Schools Corrective Action:

To improve communication the following will be done:

- Through email communication the coach and athletic department will notify participant's parents of the date/time/ location of these events.
- These events will be placed on our athletic website schedules
- Athletic department will compare the school mast calendar of events with AIA individual/pair competitions for possible conflicts.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Scottsdale Preparatory Academy **Beach Volleyball Program** on **Advisement** for one year 8/20/18-8/20/19.

SCHOOL VIOLATIONS – Cont'd

SOUTH MOUNTAIN HIGH SCHOOL – *Phoenix Union High School District*

Rule: Article 11. Scheduling of Contest and Schedule Contracts, Section 11.4 Schedule Contracts

Reported Violation:

After entering in names for the state girls' tennis tournament – two students were unable to attend. Coach scratched a student from the singles tournament and had her play doubles with another student.

Schools Corrective Action:

What we will do in the future is that we will contact the parent(s)/guardian(s) by phone and/or in person to confirm a prior to the state meet deadline for entries.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the South Mountain High School **Girls' Tennis Program** on **Advisement** for one year 8/20/18-8/20/19.

APACHE JUNCTION HIGH SCHOOL – *Apache Junction Unified School District*

Rule: Article 15. Student Eligibility Rules, Section 15.10 Transfer Rule

Reported Violation:

A student transferred to Skyline High School in January 2017; he transferred back to Apache Junction in August 2017.

Schools Corrective Action:

The Assistant Principal of Activities and Athletics and the Athletic Director will be attending the AIA hosted training for new athletic directors during fall 2018.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Apache Junction High School **Activities Program** on **Advisement** for one year 8/20/18-8/20/19.

CASTEEL HIGH SCHOOL – *Chandler Unified School District*

Rule: Article 15. Student Eligibility Rules, Section 15.3 Enrollment Rule

Reported Violation:

Our main practice field was under water due to a stuck valve. Our football program combined our 7th and 8th grade football teams with our JV and Varsity teams on a secondary field to stretch and run. 7/8 graders split off and ended practice following stretch and run.

Schools Corrective Action:

We understand that drills, fields and coaches can be shared but intermixing out 7th and 8th graders with our 9th through 12th graders during drills, stretching or team meetings is not allowed. I will in-service our coaches on the dos and don'ts of our comprehensive 7-12 school in regard to the AIA bylaw 15.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Casteel High School **Football Program** on **Advisement** for one year 8/20/18-8/20/19.

Camille Casteel abstained.

SCHOOL VIOLATIONS – Cont'd**AMERICAN LEADERSHIP ACADEMY – QUEEN CREEK** – *American Leadership Academy*

Rule: Article 15. Student Eligibility Rules, Section 15.12 Recruitment Rule

Reported Violation:

ALA – QC 6th grade student asked if football practices were open to the public. While walking off the field after practice, ALA's head coach replied that the student was welcome to come and watch; he also invited the student to come and meet some players and maybe "do a few drills with us". The parents answered that their son was excited and that they would come the following day. Upon realizing that his tweet could be perceived as a violation of AIA bylaw, the coach contact the parents to clarify that while the student and parents were welcome to view that practice, they would not be able to meet the players or do any drills. The student and parents did not attend the next day's practice.

Schools Corrective Action:

The coaching staff has reviewed the recruiting bylaws and have been trained on the use of social media and the dangers it poses as related to the AIA bylaws specific to recruiting.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the ALA – Queen Creek Football Program on **Warning** for one year 8/20/18-8/20/19.

ROCK POINT HIGH SCHOOL – *Rock Point*

Rule: Article 2. Membership, Section 2.6 Responsibility of School Administrators

Reported Violation:

Cross Country coach was unable to attend the fall coaches meeting due to a last minute family matter and the athletic department was unable to send someone to go in his place.

Schools Corrective Action:

Coach will view the meeting information online as soon as the information becomes available and report to the athletic director upon completion of viewing the online meeting information. Coach will need to be at all information meetings in the future for other sports that he may be coaching.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Rock Point High School Cross Country Program on **Advisement** for one year 8/20/18-8/20/19.

NORTHLAND PREPARATORY ACADEMY – *Charter*

Rule: Article 2. Membership, Section 2.6 Responsibility of School Administrators

Reported Violation:

Soccer and Swim coaches didn't attend fall coaches meeting.

Schools Corrective Action:

All coaches will be required to have a representative in place for emergencies.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Northland Preparatory Academy Fall Soccer and Swim Programs on **Warning** for one year 8/20/18-8/20/19.

FUTURE DATES

August 28, 2018	Executive Board Meeting – Hardship Appeals (Tuesday)
September 3, 2018	Holiday – AIA Office Closed
September 4, 2018	Executive Board Meeting – Hardship Appeals (Tuesday)
September 12, 2018	Executive Board Meeting (Wednesday)
October 15, 2018	Executive Board Meeting
November 12, 2018	AIA Closed – Holiday
November 19, 2018	Executive Board Meeting
November 22-23, 2018	AIA Closed – Holiday
December 10, 2018	Executive Board Meeting

There being no further business, and on a motion duly made, seconded and carried, the meeting adjourned at 11:45 a.m.

Respectfully submitted,

David Hines
Executive Director